



GUJARAT TECHNOLOGICAL UNIVERSITY

Established by Government of Gujarat in the year 1964 and upgraded to Act No. 24 of 2003

ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી

ગુજરાત સરકાર દ્વારા સ્થાપિત થયેલ અને 2003 ઈસવીમાં અમલમાં આવેલ
Accredited With 'A' Grade By NAAC

No: GTU/Exam Form/Regular/DE/DV/DA/W2023/ 7236

Date: 7-10-2023

CIRCULAR

INSTRUCTIONS FOR FILLING THE EXAM FORMS OF WINTER 2023

Diploma in Engineering (DE) SEM- 5 and 7 (Regular/Term Extension Regular Students)

Diploma in Vocation (DV) SEM- 3 and 5 (Regular/Term Extension Regular Students)

Diploma in Architecture (DA) SEM-3 and 5 (Regular/Term Extension Regular Students)

To make the examination system more reliable, transparent, and accountable and to promote the digitalization in the system, Gujarat Technological University (GTU) has taken a step forward through online exam form filling with student's login id on GTU portal and pay their fees through a digital gateway.

Instruction for Institutes:

- (1) Institute will be able to **Reject (Disapprove)** the exam forms of students after the completion of academic term.
- (2) If student has paid the exam form fees and institute will reject the exam form after term end then exam form fees will be refunded in student's account.
- (3) Students whose exam form will be reject by the institute, will not be able to get hall tickets even though they have filled the exam form fees.

Instruction for Students:

- (1) For filling the exam form and payment student has to login at <https://www.student.gtu.ac.in>
- (2) Kindly refer Instruction Guideline for more details: -
https://www.student.gtu.ac.in/Sample/Examform_student_guide.pdf
- (3) A student has to strictly follow the exam form schedule as Table-A.
- (4) For any query regarding the exam form contact your parent institutes only. So students/guardians are instructed not to contact University in this regard.
- (5) If a student finds any mismatch in name, enrolment no, subject code, subject name, and other details, they have to immediately contact their parent institute.
- (6) If due to technical problem, payment deducted for more than one time for a single form and a student has not received the refund within 30 working days then please mail us at: epay_query@gtu.edu.in
- (7) If student has paid the exam form fees and institute will reject the exam form after term end then exam form fees will be refunded in student's account.
- (8) Students whose exam form will be reject by the institute, will not be able to get hall tickets even though they have filled the exam form fees.

Table-A

Course	Semester	Exam Form Type	Dates for filling the exam form & payment of exam fees by Students	Penalty (Rs.)
DE	5 and 7	Regular and Term Extension Regular only	10-10-2023 to 06-11-2023	NIL
DV	3 and 5			
DA	3 and 5			

All students of mechanical engineering Sem-5 are hereby informed to fill their GTU Sem-5 regular exam form as per above mentioned schedule. If you found any difficulty or query then meet Mr. R.M. Pipliya.

20/10/23
R.M. Pipliya

Registrar

20/10/23